

## Online Course Disciplines for Admitted Students

### A) Classroom Disciplines

- 1) **ZOOM is the classroom.** Only admitted students must attend the live sessions.
- 2) They should login to ZOOM 5 minutes before the class schedule as per the flow plan.
- 3) Only one device is allowed for a registered student to attend the class.
- 4) Students Name should be as registered in the course.
- 5) Students must stay inside the classroom and can leave at the end of the session only when asked to do so.
- 6) Students must keep their video ON and audio OFF. They can unmute whenever they are asked to do so.

Every lecture will be recorded and uploaded the next day or the day after.

7) Please be present in the online class neatly dressed and in a proper ambience

8) Students should focus on the class and take proper notes in a separate unruled note book.

9) Students will be given teasers and polls. They must participate and respond. This gives an idea of how well they are following.

10) Students will be given opportunity to interact in turns. They should participate and respond.

11) Students can also raise their hands and participate in discussion for any clarification.

12) Students should follow the instructions during the class as and when given.

13) Students must take up the GFORM test if any through the link provided during the class.

14) Students should be honest and take up the test on their own. No extra resource help should be taken in any form.

Caution: Absentees for continuous three weeks with no prior or proper intimation will be delinked from accessing the course.

## **B) Offline Disciplines**

1) Students should keep checking the GDrive through the provided link and the Whatsapp messages for periodic updates.

2) Students can also add further notes by going through the recorded lectures.

3) Assignments should be submitted to the specified email within the specified deadline. They are descriptive and need neat presentation and detailed explanation.

4) Problems for Practice is for the students to practice and should not be submitted. However relevant doubts can be posted to specified email.

5) Students should check their reports periodically and put efforts for further improvement.

6) Students will be asked to submit the scanned copy of notes taken by them under the specific lecture date to the specified email id.

The specific date could be any one week among every 3 or 4 week lectures. This helps us to check if they are taking notes neatly and continuously.

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